



**NARFE
MISSOURI
FEDERATION EXECUTIVE BOARD (FEB)
MINUTES OF THE 2019-2020 FOURTH QUARTER MEETING
April 22, 2020
Virtual***

** (Due to the coronavirus pandemic, the meeting was held via the online platform Zoom.)*

President Laura Cowart called the meeting to order at 9:34 a.m. and asked for a moment of silent reflection.

The Pledge of Allegiance was recited, led by Immediate Past President Robert Hagedorn.

Secretary Sherry Haskins called the roll. No members were absent. Guests: Secretary-Elect Gary Andrew and 6th CDL-Elect Joseph Manno.

Robert Hagedorn moved that the January FEB minutes, which were previously distributed, be approved. Seconded. Carried.

Linda Kurz moved that Treasurer Marcy Nelson's report, which was previously distributed, be filed for audit. Seconded. Carried. Regarding treasurer-related business normally conducted at the annual Federation Conference, Marcy stated that she would meet with the Budget Committee members (virtually), and report results to the FEB. Audit Committee Chair Robert Hagedorn will similarly meet with his committee members to conduct the annual audit of the Treasurer's records.

Region V Field Vice President Cindy Renee' Blythe reported that early bird registration for FEDCon 2020 (biannual NARFE National Conference) has been extended to May 1. If the event is canceled, NARFE headquarters will communicate the refund policy.

President Laura Cowart's report was previously distributed. Laura thanked the Board for their support during her tenure as President, and conveyed best wishes to incoming President Emerson Kretzer.

1st VP/National Legislative Chair (interim) and Immediate Past President/FEEA Coordinator Robert Hagedorn's report was previously distributed.

2nd VP/Membership Coordinator Emerson Kretzer's report was previously distributed.

1st CDL Craig Pettibone's report was previously distributed. Craig asked President Cowart if it would be ok if CDLs contacted National Only members in their Congressional Districts. Laura said yes, and volunteered to download and send National Only member data to each CDL for their district.

2nd CDL Linda Kurz's report was previously distributed.

4th CDL Maxine Rodriguez reported that in-person 4th District chapter meetings have been suspended until the pandemic ends, however, chapter officers are reaching out to members via telephone and email. She continues to be concerned with decreasing membership, as well as limited means to recruit current federal employees.

5th CDL Joanne Collins' report was previously distributed.

7th CDL (interim) Paul Mosbaugh's report was previously distributed. Paul reiterated his concerns regarding decreasing membership. As an incentive, Joseph Manno encouraged using chapter funds to sponsor members' attendance at NARFE conferences (state, regional, and national). Also, Paul and other Board members discussed the important dual role of the Missouri Federation CDLs, i.e., as a resource for chapters (the traditional "District Officer" role) and as a Congressional District liaison for NARFE.

8th CDL (interim) Walter Cowart's report was previously distributed.

Alzheimer's Coordinator Lois Nowlin's report was previously distributed.

State Legislative Chair Stephen Price reported that no Missouri legislation was pending that would specifically affect NARFE members.

NARFE-PAC Coordinator Elbert Williams' report was previously distributed. Elbert will follow-up with Ross Apter at NARFE headquarters regarding the distribution request for Jill Schupp (candidate for MO-2). Elbert asked Joanne Collins to encourage Congressman Cleaver (MO-5) to request PAC funds for the 2020-2021 congressional cycle.

Newspaper Editor Mary Lamping reported that she is concerned about the newspaper publisher's willingness to continue publishing the quarterly Missouri NARFE News (due to probable lost advertising revenue during the pandemic). Mary will discuss her concerns with publisher Matthew Dooley.

Public Relations Officer/Webmaster Michele Brown's report was previously distributed.

Service Officer (interim) Ronny Lenzy's report was previously distributed.

UNFINISHED BUSINESS

1. Increase in CD **dollar amount**: Board members noted that the Federation Certificate of Deposit was currently valued at about \$11,000 while the checking account continues to stay at about \$21,000 (with roughly equal receipts and disbursements each month). In order to increase earnings on the accounts, *Linda Kurz moved that Treasurer Marcy Nelson be allowed to re-allocate Federation funds between the CD and checking accounts, not to exceed \$10,000. Seconded. Carried.* (Note: In January, Marcy noted that higher CD **rates** were available from the bank holding the Federation's CD. *Linda moved to allow Marcy to re-invest the CD, upon maturity, at the best rate possible, not to exceed an 18-month term. The motion was seconded and carried.*)

NEW BUSINESS

1. Appointment of interim 3rd CDL: Following Mary Ann Stegeman's recent resignation for health reasons, President Cowart asked Stephen Price to consider serving as interim 3rd CDL. *Linda Kurz moved that Stephen Price be appointed as interim 3rd CDL. Seconded. Carried.*

2. Installation of 2020-2022 Federation Officers: See #8 below.

3. State Conference Treasurer's report: President Cowart, as a member of the Conference Host Chapter (Springfield/11), discussed the Conference Treasurer's report (previously distributed to Board members).

Chapter 11 canceled the Conference (following CDC and Greene County guidelines) and President Cowart notified FEB members and Chapter Presidents & Secretaries/Treasurers on March 16. Conference Treasurer Alice Duwe mailed refund checks (registration, banquet, 50/50, booster list, etc.) to NARFE members, and directed them to contact the host hotel to cancel room reservations.

In reviewing the report, the Board noted several monthly service fees charged to the conference account – i.e., \$14 per month if the balance was below \$3000 (for a business account at Bank of America, per Federation Treasurer Marcy Nelson). Also, the report included other planning expenses, leaving a current balance of \$156.23 in the conference account. In order to avoid future service fees, *Linda Kurz moved that the Federation add \$3000 to the Conference account. Seconded. Carried.*

4. FEB Booster Monies for Conference: President Cowart will refund FEB Booster contributions (a dollar or two, each) to Board members at the next in-person meeting (or via check by mail, if requested).

5. 2020-21 State Conference Update/Approval of Conference Host Chapter: The Board accepted Chapter 11/Springfield's offer to host next year's conference (tentative scheduled for April 21-22, 2021).

6. Status of Refunds for State Conference: See #3 above.

7. Liability Insurance for State/Chapters (policy renewals): Treasurer Marcy Nelson and Secretary-Elect Gary Andrew (a former Supervisory Paralegal Specialist) recommended that the Federation and individual chapters carry liability insurance, noting that the insurance offered through NARFE headquarters is relatively inexpensive. (The deadline for policy renewal is June 5, per the March/April 2020 *NARFE Insider* (bi-monthly online publication for NARFE officers).)

8. Other:

- Renewal of Baymont Inn contract for FEB meetings: *Emerson Kretzer moved that the FEB continue to meet at the Baymont Inn & Suites in Jefferson City. Seconded. Carried.* Marcy noted that the current Baymont management no longer issues a formal contract, however, she will contact them to extend our informal agreement (with cancellation provisions) to cover upcoming meetings.

- 2020 Conference Memorial Service: Secretary Sherry Haskins reported that she had requested from NARFE Headquarters a list of Federation members who had died in the past year. (The AMS-MX system does not yet provide access to this data.) The list has not yet been received. Sherry suggested that a two-year list be included in the 2021 Conference Memorial Service program.

- Sherry noted that a donation of \$100 had been made by the FEB to NARFE/Alzheimer's Research in honor of out-going President Laura Cowart.

- Installation of 2020-2022 Federation Officers: Region V Field Vice President Cindy Renee' Blythe administered the oath of office and installed the following officers -

President – Emerson Kretzer, 1st Vice President (VP) – Sherry Haskins, 2nd VP – Laura Cowart, Secretary – Gary Andrew, Treasurer – Marcy Nelson, 1st Congressional District Leader (CDL) – Craig Pettibone, 2nd CDL – Linda Kurz, 3rd CDL (interim) – Stephen Price, 4th CDL – Maxine Rodriguez, 5th CDL Joanne Collins, 6th CDL – Joseph Manno, 7th CDL – Paul Mosbaugh, 8th CDL – Walter Cowart, Alzheimer's Coordinator – Lois Nowlin, State Legislative Chair – Stephen Price, NARFE-PAC Coordinator – Elbert Williams, Newspaper Editor – Mary Lamping, Public Relations Officer/Webmaster – Michele Brown, Service Officer – Ronny Lenzy.

Paul Mosbaugh moved to adjourn at 12:11 p.m. Seconded. Carried.

Next FEB meeting: Baymont Inn & Suites in Jefferson City (or online, if necessary), 9:30 a.m., on July 23, 2020.

Sherry Haskins

Sherry Haskins
Secretary, Missouri Federation
sherryhaskins@gmail.com
619-417-1315